

## 2017 Annual General Meeting Minutes, October 12, 2017

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### Minutes

#	Item	Lead
	<b>Call to Order / Roll Call</b>	A. Rana
	2:53 pm <b>Manitoba Branch Executive Members:</b> Ali Rana (President), Jennifer Hughes (Vice-President), Kathleen Martin (Past President), Natalie Lowdon (Secretary), Mike LeBlanc (Treasurer), Monique Nguyen (Councillor), Kiran Sidhu (Councillor), Cristina Bueti, (Councillor), Lorelle Weiss (Councillor). <b>Manitoba Branch Members:</b> Barbara Adamkowicz, Kalie Apostle, Andrea Beiko, Joe Brenot, Cristina Bueti, Carmen Cross, Melanie Cyrenne, James Dean, Eric Friesen, Dana Gallant, Stephen Hancock, Glenn Jorundson, Steve Kamm, George Kellestine, Mike LeBlanc, Shume Lee, Karen Leewing, Nicole Lunsted, Robert MacKinnon, Gregory Marsh, Karissa Martin, Pat Masterton, Yoel Mesghenna, Raegan Morton, Anthony Oghomienor, Peter Parys, Bine Ramsden, Lori Roberts, , Greg Stevenson, Julie Swanlund, Jeffrey Thomson <b>Manitoba Branch Non-Member:</b> Kiran Brar.	
<b>1.0</b>	<b>Review and approval of Agenda</b>	A. Rana
	<b>MOTION:</b> Approval of the Agenda as circulated  -Ali Rana requested to add a presentation and Julie Scarpino requested we discuss good and welfare to the agenda  <b>MOTION:</b> Approval of the Agenda as circulated with the following additions: Ali's Presentation Good and Welfare Moved: Greg Marsh Seconded: Rhea Epp In Favor: All Opposed: None <b>Motion: CARRIED</b>	
<b>2.0</b>	<b>Review and approval of the Annual General Meeting Minutes October 21, 2016</b>	A. Rana
	<b>MOTION:</b> Approval of the Annual General Meeting Minutes from October 21, 2016 as circulated Moved: Pat Masterton Seconded: Steve Hancock In Favor: All Opposed: None <b>Motion: CARRIED</b>	

<b>3.0</b>	<b>Ali Rana's Presentation</b>	A. Rana
3.1	<p><b>MOTION:</b> To approve accept the President's report as circulated.  Moved: Julie Swanlund Seconded: Glenn Jorundson  In Favor: All  Opposed: None  <b>Motion: CARRIED</b></p>	A. Rana
3.2	<p><b>MOTION:</b> To approve accept the Vice-President's report as circulated.  Moved: Nicole Lunsted Seconded: Lori Roberts  In Favor: All  Opposed: None  <b>Motion: CARRIED</b></p>	J. Hughes
3.3a	<p><i>Treasurer / Financial Report – M. LeBlanc</i>  <b>MOTION:</b> To approve accept the Treasurer report as circulated.  Moved: Lori Roberts Seconded: Greg Marsh  In Favor: All  Opposed: None  <b>Motion: CARRIED</b></p> <p><b>Pat: Question on charitable donations. Answered by Kathleen and Mike-Environmental Health Foundation and to National CIPHI.</b></p>	M. LeBlanc
3.3b	<p><i>Membership &amp; Student Recruitment –</i>  <b>MOTION:</b> To approve accept the Membership &amp; Student Recruitment report as circulated and with revisions listed below.  <b>Moved:</b> James Dean Seconded: Pat Masterton  In Favor: All  Opposed: None  <b>Motion: CARRIED</b></p> <p><b>Monique listed the revisions to the report and corrected that the branch had 65 members (not 70 as was indicated on the report).  Monique also announced that a new CIPHI membership benefit is a Good Life Fitness gym membership discount. For more details on this, you can contact Ali Rana.  Note: Membership draw was completed after the AGM and emailed to ciphi members.</b></p>	M. Nguyen
3.3c	<p><i>Education &amp; Training –</i>  <b>MOTION:</b> To approve accept the Education &amp; Training report as circulated.</p>	M. LeBlanc

	<p>Moved: Anthony O. Seconded: Nicole Lunsted  In Favor: All  Opposed: None  <b>Motion: CARRIED</b></p>	
3.3d	<p><i>Board of Certification –</i></p> <p><b>MOTION:</b> To approve accept the Board of Certification report as circulated.  Moved: Julie Swanlund Seconded: Melanie Cyrenne  In Favor: All  Opposed: None  <b>Motion: CARRIED</b></p>	S. Hancock
3.3e	<p><i>Council of Professional Experience –</i></p> <p><b>MOTION:</b> To approve accept the Council of Professional Experience report as circulated.  Moved: Raegan Morton Seconded: Bine Ramsden  In Favor: All  Opposed: None  <b>Motion: CARRIED</b></p>	L. Weiss
3.3f	<p><i>By-Laws –</i></p> <p><b>MOTION:</b> To approve accept the By-Law report as circulated.  Moved: Julie Swanlund Seconded Bine Ramsden  In Favor: All  Opposed: None  <b>Motion: CARRIED</b></p>	K. Martin
3.3g	<p><i>Advocacy –</i></p> <p><b>MOTION:</b> To approve accept the Advocacy report as circulated.  Moved: Julie Swanlund Seconded: Rhea Epp  In Favor: All  Opposed: None  <b>Motion: CARRIED</b></p>	J. Hughes

3.3h	<p><i>Social –</i></p> <p><b>MOTION:</b> To approve accept the Social report as circulated.  Moved: Rhea Epp    Seconded: Shume Lee  In Favor: All  Opposed: None  <b>Motion: CARRIED</b></p>	K. Sidhu
3.3i	<p><i>Historical – submitted by S. Gravelle</i></p> <p><b>MOTION:</b> A. Rana requested on Stefane’s behalf to approve accept the Historical report as circulated.  Moved: Melanie Cyrenne    Seconded: Greg Stephenson  In Favor: All  Opposed: None  <b>Motion: CARRIED Motion to approve report</b></p>	A. Rana
3.3j	<p><i>Publications: The Placard – K. Martin</i></p> <p><b>MOTION:</b> To approve accept the Publication Report – The Placard report as circulated.  Moved: Joe Brenot    Seconded: Bine Ramsden  In Favor: All  Opposed: None  <b>Motion: CARRIED</b></p> <p><i>Publications: Website – C. Cross</i></p> <p><b>MOTION:</b> To approve accept the Publication Report – Website report as circulated.  Moved: George Kellestine    Seconded: Shume Lee  In Favor: All  Opposed: None  <b>Motion: CARRIED</b></p>	K. Martin C.Cross
4.0	<b>New Business</b>	

4.1	<p><i>Award Recipient</i></p> <p>Distinguished member Award was presented to Stephen Hancock.</p>	A. Rana
	<p><i>MB Branch By-Law Proposed Changes</i></p> <p><b>Motion:</b> To amend the MB Branch By-Laws as submitted.  Seconded: Stephen Hancock  In favour: ALL  Opposed: None  <b>Motion: CARRIED</b></p>	K. Martin
4.2	<p><i>Elections</i></p> <p><b>Councillors</b>  Dana Gallant was nominated for the position of Councillor by Cristina Bueti seconded by Kiran Sidhu. Position was declined.  Jeffrey Thomson was nominated for the position of Councillor by Melanie Cyrenne seconded by Tony O. Position was accepted.</p> <p><b>Motion:</b> to accept by acclamation Jeffrey Thomson  In Favor: All  Opposed: None  <b>Motion: CARRIED</b></p>	A. Rana
	<p><i>Feedback from the CIPHI member survey</i></p> <p>Question from Peter: What is the strategic planning process from the survey results? Ali commented that this will be part of this year's mandate.</p>	A. Rana
	<p><i>Mandatory Membership, CoPE discussion and Code of Ethics discussion</i></p> <p><b>Mandatory Membership discussion:</b> Kathleen explained the Ontario Branch put the motion to National that mandatory membership was required which allowed them to move forward.</p>	K. Martin

	<p><b>COPE requirements discussion:</b> Peter requested CoPE provide research on the CoPE requirements and the value of the program on maintaining the standard and professional development. CoPE is currently planning to release educational material on a quarterly basis with a different focus each time. Lorelle will be delivering information to staff to help make the process of entering PDHs clearer, as it was brought up that the manual is confusing to some.</p> <p><b>FOLLOW UP ON THE DISCUSSION:</b> The Core Competencies Literature review can be found at: <a href="http://www.ciphi.ca/pdf/corecomplireview.pdf">http://www.ciphi.ca/pdf/corecomplireview.pdf</a> . The review explains that the Core Competencies program was designed to address: a public health workforce inventory; a consensus on core competencies and core curriculums; an integrated delivery system for life-long learning; a uniform national competency standard; a uniform approach to evaluating the effectiveness of learning experiences; an integrated learning network and training system; and aiding in financing of workforce training and continuing education.</p> <p><b>CODE OF ETHICS discussion:</b> Rob inquired on CoPE requirements and repercussion of not submitting COPE PDHs. Steve clarified that being a member in good standing= paid membership as well as entering your COPE PDHs.</p> <p><b>FOLLOW UP ON THE DISCUSSION:</b> For the Code of Ethics Disciplinary Appeals Process, the Appeal Process is not yet available online, the NEC has yet to finalize the process. Ali is following up with NEC to see which stage this particular item is at. The Code of Ethics was revised and updated in May of 2017. The CIPHI link with the Code of ethics is: <a href="http://www.ciphi.ca/pdf/codeofethics.pdf">http://www.ciphi.ca/pdf/codeofethics.pdf</a></p>	<p>A. Rana and L. Weiss</p>
<p>4.3</p>	<p><i>Good and Welfare</i></p> <p>Peter Scobel retired as of June 7, 2017. Sabina Mian had a baby girl. Cristina Bueti got married. Clifford Van Alstyne, 89, passed away January 2, 2017. George Balacko passed away on December 31, 2016. Moment of silence for all CIPHI members lost this year</p>	
<p>4.4.</p>		
<p><b>5.0</b></p>	<p><b>Adjournment / Next Annual General Meeting</b></p>	
	<p><b>The meeting adjourned at 3:53pm.</b> Next AGM will be at the next fall workshop.</p>	