

Meeting Minutes

CIPHI Alberta Branch

Dial-in Meeting 1-866-613-5223

Access Code 8628694

Wednesday, February 5 2020 (12:15PM – 12:45PM)

| ITEM | NOTES | ACTION ITEMS |
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| | Call to order: 12:16 pm | |
| 1.0 | Roll Call & Memoriam | |
| | <p>1.1 Roll Call: Jacquie Schnider, Sukhman Grewal, Meaghen Allen (chair), Geoff Tomko</p> <p>1.2 Regrets: Manny Ahmad, Ravi Thind, Kyle Wonsiak, Mike Swystun, Scott Budgell, Olu Motajo, Chloe LeTourneau, Danny Thepsouvanh</p> <p>1.3 Guests: None</p> <p>1.4 In Memoriam: None</p> | |
| 2.0 | Approval of Meeting Minutes & Action Items | |
| | <p>Meeting minutes January 21, 2020</p> <p>MOTION: Motion to approve the meeting minutes</p> <p>NAME: Tabled</p> | Tabled |
| 3.0 | Recording of E-mail Motions | |
| | None | |
| 4.0 | New Business/Discussion | |
| 4.1 | <p><u>Governance</u></p> <p>4.1.1 Board composition</p> <p>The number of members attending the meeting did not meet quorum. Hence, a general discussion was held and various points were discussed in having geographical v/s non-geographical representation for councilors. The ideal number of councilors needed for AB Branch was also discussed.</p> <ul style="list-style-type: none"> CIPHI history of having an incredibly difficult time recruiting certain areas. Some positions remain vacant for years. Member concerns are mainly brought to CIPHI AB via the Branch Secretary or President email, as opposed to Zone Councilors. Our past meeting notes indicate that members aren't going through ZCs as they used to in the past (ZC updates in meeting notes). Email is the main way members convey opinions and this can be achieved from anywhere. Moving from zone councilor to councilor allows the association and members to choose from a larger pool of members from across the province. A voting system broadly makes the most motivating being in a position likely and CIPHI can pick or vote from a large pool than what we get in some zones. The councilor needs to be accountable to all members and not just the members in their Zone. Each councilor should be required to provide an annual update on the work they completed that year and projects they worked on as a councilor. Please note there would be nothing to limit the councilor from working on projects and activities in specific regions of the province and/or with specific member groups. From the ZCs workloads over the past 5-10 years, approx. 5 was a good estimate for what would be necessary to drive business in the future. <ul style="list-style-type: none"> The number of councilors in other provinces is as follows: ON – 4, NB – 7, MB – 5, PEI – 6, BC – 10, NL – 3, and SK – 4. If the transition of zone councilors to councilors takes place, the following points would need to be considered: | <p>Action Item: Meaghen Allen to send out an e-mail motion to the executives regarding the change of zone councilors to councilors and potentially reducing the number of councilors to 5 in the future.</p> |

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| | <ul style="list-style-type: none"> ○ The transition from regional to non-regional could occur as Zone councilors' as terms expire. For example, when the Edmonton term is up open the nomination for the councilor would be open to any one member in the province in good standing. Over the next two years, all positions will have been transferred from Zone councilor to councilor. ○ It should be noted that rollout would take some time and the current zone councilors wouldn't change at this AGM. ○ Moving from zone councilor to councilor would require the removal/modification of sections 35-39 of the bylaws that address Zone Councilors. Zone councilor will need to be replaced with the councilor in the by-laws and new TOR will need to be created. ● There could be some downsides to having non-geographical representation. <ul style="list-style-type: none"> ○ Traditionally, most of CIPHI activities have received more interest and volunteers from Edmonton Zone and North Zone. If the same trend continues, then it'll be hard to get even representation from other zones. ○ Not having a member present in the zone could possibly reduce the face-to-face interaction with members at large (although no updates about in-person interactions have been received in monthly zone councilor updates) | |
| 8.0 | Adjournment @ 12:53pm | |
| | MOTION: Motion to adjourn NAME: Geoff Tomko, Seconded by Jacquie. Schnider | |
| | Next Meeting: Meeting February 18, 2020, 12:00 pm | |

Please Note: These are unapproved meeting minutes as the quorum wasn't met during the meeting.