

BC Branch CIPHI Executive Council Meeting

MINUTES
November 18th from 08:45 to 10:15 PST

Item	Details	Name (s)
	Location: Teleconference	
1.00	Roll Call	
Members	<input checked="" type="checkbox"/> Crystal Brown <input checked="" type="checkbox"/> Gary Tam <input checked="" type="checkbox"/> John Pickles <input type="checkbox"/> Greg Baytalan <input type="checkbox"/> Emily Woodrow <input type="checkbox"/> Paula Tait <input type="checkbox"/> Nadia Kyerematen	<input checked="" type="checkbox"/> Dale Chen <input checked="" type="checkbox"/> Gordon Moseley <input checked="" type="checkbox"/> Jessica Ip <input checked="" type="checkbox"/> Daniel Fong <input type="checkbox"/> Stacey Sowa <input type="checkbox"/> Virginia Jorgensen <input type="checkbox"/> Christine Chen
	Those highlighted in yellow were absent Guests: N/A	
2.00	Approval of Agenda	
2.01	Motion: To Approve Agenda as circulated via email November 18, 2014. Seconded. Addition to Agenda Motion for Approval of 50/50 for Christmas Luncheon Motion: To approve agenda as amended 11/18/14. Seconded. Carried	All
3.00	Approval of Minutes	
3.01	Motion: To approve minutes from Oct. 28, 2014 Meeting as circulated by email. Seconded. Carried.	D. Chen

Item	Details	Name (s)
4.00	Electronic Motions	
4.01	<p>Oct 30th , 2014:</p> <ol style="list-style-type: none"> 1. Motion to use the following prices for the Lower Mainland Christmas Luncheon for 2014: Members/Retired Members: \$25 Students: \$20 Non-members: \$30 Motion: Passed 2. Motion to spend up to 150 on the door prizes and holding the proposed 50-50 draw during the Christmas luncheon Motion: Passed 3. Motion "That the BC Branch accept the invitation by the UVIC Environmental Law Clinic to be the non-profit organization for which student project research can occur at no cost to CIPHI, on legislation related to BC feedlot farm practice, food safety and residential proximity, in conjunction with recent Farm Industry Review Board hearing decisions". Motion: Passed 	D. Chen
5.00	Standing Business	
5.01	<p>COPE Update - Tabled Going to attend quarterly September, December, March, June</p>	K. Cordner
5.02	BOC Update – Tabled	R. Popoff
5.03	BC Branch Education Committee: <i>Also see 7.1</i>	D. Chen/ D. Fong

Item	Details	Name (s)
	<p>Issue with presenter for November 26th Webinar is no longer able to attend. An emergency meeting was held to discuss options for alternate topics/presentations as a substitute. Three key topics suggested. Pools/Water/GRW</p> <p>Discussion about whether or not to proceed with an alternate date this year or to consider pushing it to January which may have some financial implications. Should we move a day or two or perhaps a few weeks to Dec 10th 2014?</p> <p>Group consensus for drinking water topic on groundwater...</p> <p>Crystal to email membership regarding changes.</p> <p>Need to update Webmaster and consider changing poster notification. Direct notification of those registered</p>	
5.04	<p>BC Branch Promotion Committee</p> <ul style="list-style-type: none"> Nothing to report 	D. Chen
5.05	<p>Liaising with Ministry & Unions – News & Updates <i>– Tabled</i></p>	C. Brown
5.06	<p>Crystal to talk to NEC regarding creating a position papers with Radon as suggested first topic – <i>Tabled</i></p> <p>CIPHI by-law permit this idea and would like to look a national</p>	C. Brown
5.07	<p>Update from BC Page:</p> <p>Corresponding secretary to mail out to lone member without email</p> <p>President to distribute electronic copy to member list serv</p>	S. Sowa
5.08	<p>Update from Historian: - Tabled</p>	T. Roark
5.09	<p>Finance Update:</p> <ul style="list-style-type: none"> This quarter reduce income with increase expenditure Next quarter expect more transactions Accounts in good shape and still expect a small surplus at end of fiscal year. 	J. Pickles

Item	Details	Name (s)
5.10	<p>EPHW Sept 2014:</p> <ul style="list-style-type: none"> • Draw Update - Winners of draws Announced - November XX, 2014 • Winners - • Number of people participating in survey contest - 96 	C. Brown
6.0	Old Business	
6.01	<p>AGM 2014:</p> <ul style="list-style-type: none"> • Reminder for executive to advocate for participation of member to either attend or ensure there proxy is submitted to ensure a quorum of 20 in order to pass the by-law and approve the minutes. • Reminder notice will be sent out by President including updated AGM binder 	Crystal
6.02	<p>BCIT 50th Anniversary Legacy Fund:</p> <ul style="list-style-type: none"> • New fund created where any monies donated would be matched by the school and interest generated would be included within the annual student awards. • We need to establish whether our donation will be a onetime endowment or have plans for on-going donations. • Some concerns expressed with large savings amount so need to establish a clear financial plans/intentions for response in the event the Branch in audited by the CRA. • President to inquire about further donation and whether another donation would have the provision to create another award or strengthen the existing endowment. 	C. Brown

Item	Details	Name (s)
6.03	<p>Christmas Luncheon:</p> <p>cost and volunteers No monies currently required by Interior as currently not planning a Christmas Luncheon. Island does not require any monies at present Need to confirm small details of luncheon such as the 50/50 tickets, award plaques, gift cards, menu etc.</p> <p>Motion: Proceeds from 50/50 draw at the 2014 Christmas luncheon should be used to subsidize the lunch itself. Seconded. Carried.</p>	C. Brown
7.0	New Business	
7.01	Decision on Nov 26th webinar – See 5.03	D. Chen
	Adjournment at _9_: _46_ Hours	
	Next Meeting: Face to Face AGM Dec 4th 2014	

Calendar of Events

September	EPHW 2014 September 21-27th Fourth week in September World Environmental Health Day: Thursday September 25th
October	BOCs
November	
December	Christmas Luncheon
January	Membership renewal and PDHs due
February	
March	
April	CIPHI's Birthday

	BOCs
May	Drinking Water Week Occurs during different weeks
June	Safe Kids Week 2014 June 7th-14th BC Page Spring Summer Edition to be Released
July	
August	
September	National AEC

