


BC Branch CIPHI Executive Council Meeting


MINUTES

October 28th 2014 from 08:45 to 10:15 PST

ITEM	DETAILS	NAME (S)		
	Location: Teleconference			
1.00	Roll Call			
Members	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Crystal Brown <input checked="" type="checkbox"/> Gary Tam <input checked="" type="checkbox"/> John Pickles <input type="checkbox"/> Greg Baytalan <input type="checkbox"/> Emily Woodrow <input checked="" type="checkbox"/> Paula Tait <input checked="" type="checkbox"/> Nadia Kyerematen </td> <td style="width: 50%; vertical-align: top;"> <input checked="" type="checkbox"/> Dale Chen <input checked="" type="checkbox"/> Gordon Moseley <input type="checkbox"/> Jessica Ip <input checked="" type="checkbox"/> Daniel Fong <input checked="" type="checkbox"/> Stacey Sowa <input checked="" type="checkbox"/> Virginia Jorgensen <input checked="" type="checkbox"/> Christine Chen </td> </tr> </table> <p>Those highlighted in yellow are absent</p> <p><i>Guests:</i> Tiffany Chu</p>	<input type="checkbox"/> Crystal Brown <input checked="" type="checkbox"/> Gary Tam <input checked="" type="checkbox"/> John Pickles <input type="checkbox"/> Greg Baytalan <input type="checkbox"/> Emily Woodrow <input checked="" type="checkbox"/> Paula Tait <input checked="" type="checkbox"/> Nadia Kyerematen	<input checked="" type="checkbox"/> Dale Chen <input checked="" type="checkbox"/> Gordon Moseley <input type="checkbox"/> Jessica Ip <input checked="" type="checkbox"/> Daniel Fong <input checked="" type="checkbox"/> Stacey Sowa <input checked="" type="checkbox"/> Virginia Jorgensen <input checked="" type="checkbox"/> Christine Chen	All
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2.00	Approval of Agenda			
2.01	Addition to Agenda Motion: To approve Agenda as circulated via email Oct 27, 2014 and amended. Seconded. Carried.	All		
3.00	Approval of Minutes			
3.01	Motion: To approve the Minutes from September 16 th , 2014 as drafted and circulated via email and amended Oct 28 th , 2014. Seconded. Carried.	D. Chen		
4.00	Electronic Motions			
4.01	Sept 10th 2014 Motion to support the nomination of Ann Thomas as National President Elect. Motion: Passed	D. Chen		

ITEM	DETAILS	NAME (S)
	September 30th, 2014 Motion to approve BCIT's nomination for the 2014 Bob Herbison award. Motion: Passed October 10th, 2014 Motion to approve the list of BOC examiners for the Fall 2014 session. Motion repealed (Not required to approve the list)	
5.00	Standing Business	
5.01	COPE Update – Tabled <ul style="list-style-type: none"> • Going to attend quarterly • September, December, March, June 	K. Cordner
5.02	BOC Update - Tabled	R. Popoff
5.03	BC Branch Education Committee: <ul style="list-style-type: none"> • No major updates to report • Drinking Water webinar will be garnering approximately 20 connections for BCWWA members as a collaborative effort • Need to confirm details for Final Webinar at AGM to be held at Atrium Inn • Important to continue to promote upcoming webinar events to increase awareness and participation. 	D. Chen/ D. Fong
5.04	BC Branch Promotion Committee: <ul style="list-style-type: none"> • Still looking for swag promotional items • No updates from MEC 	D. Chen
5.05	Liaising with Ministry & Unions – News & Updates <ul style="list-style-type: none"> • No new updates 	D. Chen
5.06	Crystal to talk to NEC regarding creating a position paper on Radon – Tabled	C. Brown
5.07	Update from BC Page- <ul style="list-style-type: none"> • Need to work on establishing a bank of recurring articles or columns to facilitate easier development in future. • Would like to see ideas come forward from various committees or individuals. Please send to BC Page Editors 	S. Sowa
5.08	Update from Historian - Tabled	T. Roark

ITEM	DETAILS	NAME (S)
5.09	Finance Update: <ul style="list-style-type: none"> • Treasurer's Report will be presented at upcoming AGM • Includes auditors' examination letters, income statement, and balance sheet. • Will need to present 2 reports this year at AGM in order to bring statements up to less than 6 months old. • The 2013 Budget Report and Current Financial Report from January 1 to June 30, 2014. • Very little expenditures to date this year but majority of planned expense associated with AGM. • Expect to break even with the budget this year if not a small surplus. • Need approval for this financial report to bring to AGM with endorsement from Branch President or representative. • Treasurer made request to by accounting software next year which will be approximately \$200.00 and would like to be able to accept on-line payments for webinar registration etc. 	J. Pickles
5.10	EPHW Sept 2014 - Draw Update - Tabled	C. Brown
6.0	Old Business	
6.1	AGM 2014: <ul style="list-style-type: none"> • Quorum • Need members if not able to attend to send proxy which can be brought to meeting or sent via email • Proxy votes to be sent to C. Chen 	D. Chen
6.2	BCIT 50th Anniversary Legacy fund - Tabled  BCIT Donation Letter.PDF	C. Brown

ITEM	DETAILS	NAME (S)
6.3	<p>Christmas Luncheon</p> <ul style="list-style-type: none"> local reps have been confirmed for sales of tickets Usually anticipate 70 people attending but may see a drop this year with reduced support from VCH for in person attendance. Poster is in process of being finalized. See attached draft for reference.  <p>Christmas Luncheon 2014 poster_draft 02</p> <ul style="list-style-type: none"> Interests expressed to subsidize the meal to be consistent with past years to \$25.00 for members, \$20.00 for students, and 30.00 for non-members or to promote an equitable subsidy for all to promote membership which would like to incur a significant cost. Gary assigned to drive discussion via email for consideration of emotion. 	D. Chen/ T. Chu / G. Tam
7.0	New Business	
7.1	<p>2014 BCIT Entrance Awards and Fall Scholarship Ceremony</p> <ul style="list-style-type: none"> Presentation of Bob Herbison Award on behalf of CIPHI Date – November 5th at 12:30 @ BCIT Branch Representation to be determined 	D. Chen
7.2	<p>UVic Environmental Law Society Research Opportunity</p> <ul style="list-style-type: none"> Looking for some professional organization to lend their name to do some research work on their behalf Free law research for non-profit organizations Presented an existing scenario with numerous environmental health issues based in the interior with an a ready to eat farm located adjacent to a feed lot with several farm industry practices in question from both parties in question. Application form to be drafted and forwarded to Executive for review and consideration of an electronic motion for BC Branch Approval 	G. Baytalan
	Adjournment at _10_:_16_ Hours	
	Next Meeting: November 18 th , 2014	

Calendar of Events

September	<p>EPHW 2014 September 21-27th</p> <ul style="list-style-type: none"> • Fourth week in September <p>World Environmental Health Day: Thursday September 25th</p>
October	BOCs
November	
December	Christmas Luncheon – Dec 4 th 2004 @ Atrium Inn – See 2014 Poster for details
January	Membership renewal and PDHs due
February	
March	
April	<p>CIPHI's Birthday</p> <p>BOCs</p>
May	<p>Drinking Water Week</p> <ul style="list-style-type: none"> • Occurs during different weeks
June	<p>Safe Kids Week 2014 June 7th-14th</p> <p>BC Page Spring Summer Edition to be Released</p>
July	National AEC
August	