

**BC Branch CIPHI Executive Council Meeting**

**MINUTES**

June 3, 2020, from 15:00 to 15:30 PST  
Via Teleconference

ITEM	DETAILS	NAME (S)
	<b>Location:</b> Teleconference & Google Hangouts	
<b>1.00</b>	<b>Roll Call</b>	
Members	<input type="checkbox"/> Gordon Moseley - past-pres <input type="checkbox"/> VACANT - councilor <input type="checkbox"/> John Pickles - treasurer <input type="checkbox"/> Elizabeth Thomson - councilor <input type="checkbox"/> Gethsemane Luttrell - councilor <input type="checkbox"/> Paul Cseke - councilor <input type="checkbox"/> Janelle Rimell* - councilor <input type="checkbox"/> Jessica Ip - councilor <input type="checkbox"/> Daniel Fong - councilor <input type="checkbox"/> Jacqueline Chiu - councilor <input type="checkbox"/> Casey Neathway - president <input type="checkbox"/> Michael Wu - councilor <input type="checkbox"/> Aletta Amell - councilor <input type="checkbox"/> Celine Hsin - Executive Secretary <input type="checkbox"/> <b>VACANT PRES ELECT</b>	All
	<p><i>Guests: Stacey Sowa, CoPE BC Member Gary Tam, BoC BC Member Tim Roark, BC Branch Historian</i></p> <p>Those highlighted in yellow are absent *indicates maternity/parental leave</p> <p>Call to order: 15:05PM</p>	
1.1	<p>Confirm quorum (Bylaw 5.5 - <i>The quorum for the transaction of business at an Executive Committee meeting is five</i>)</p> <p><b>Quorum Met [x]. Quorum not met [ ].</b></p>	All
<b>2.00</b>	<b>Approval of Agenda</b>	All
2.01	<p><b>Additions to Agenda:</b></p> <p><b>Motion:</b></p>	All

	To approve as Agenda for today's BC Branch Executive Council Meeting as circulated via email on June 3, 2020.  <b>Motioned [Elizabeth]. Seconded [Paul ]</b>	
<b>3.00</b>	<b>Approval of Minutes</b>	
<b>3.01</b>	<b>Motion:</b> To approve the drafted minutes from the BC Branch Executive Council Meeting held on April 21 as circulated via email on June 3, 2020.  <b>Motioned [Elizabeth ]. Seconded [Paul].</b>	All
<b>4.00</b>	<b>Electronic Motions</b>	
<b>5.00</b>	<b>Standing Business</b>	
5.01	<b>CoPE Update:</b> <ul style="list-style-type: none"> <li>- Will be releasing or just released a reminder to members that PDH requirements are still in place but put a positive spin on it reminding people that they are gaining hours with all the COVID learning they are doing on the daily.</li> <li>- Audits are still taking place from the 2019 PDH submissions but a lot of grace time has been given for responding to requests for further information.</li> <li>- Spring face-to-face meeting was cancelled and a brief teleconference meeting was held to prioritize our current projects.</li> <li>- CoPE is finalizing the details for the simplification of the PD Model; there is potential to hold off on the launch date. It was anticipated that this could go live for January 2021 but the capacity to facilitate the Members Centre updates is limited so the changes may be pushed to January 2022.</li> </ul>	Stacey (provided by Elizabeth)
5.02	<b>BC Page Update:</b> <ul style="list-style-type: none"> <li>- Spring Edition had some great feedback.</li> </ul>	Stacey (provided by Elizabeth)

	<ul style="list-style-type: none"> <li>- Summer Edition slated for a July 31, 2020 release with July 17<sup>th</sup> deadline for submissions.</li> <li>- Still working on revamping Giardia's Corner with a new interview style segment.</li> <li>- We've divvied up the work with you focussing on connecting for social updates and the covering the big ticket days (i.e. Environmental Public Health Week, etc., World Water Day)</li> <li>- Any ideas or content, please feel free to forward.</li> </ul>	
5.03	<p><b>BOC Update:</b></p> <ul style="list-style-type: none"> <li>-Sept 16 exam date for April</li> <li>- exam coordinator looking for venue</li> <li>- reaching out to examiners for written reports; in the works</li> <li>- Fall 2020 likely postponed</li> <li>- practicums have not yet been resumed</li> <li>- BOC meeting again next week</li> </ul>	Gary
5.04	<p><b>Historian Update:</b></p> <ul style="list-style-type: none"> <li>- <b>Tim not available</b></li> </ul>	Tim
5.05	<p><b>Finance Update:</b></p> <ul style="list-style-type: none"> <li>-</li> </ul>	John
5.08	<p><b>Liaising with Ministry &amp; Unions - News and Updates</b></p> <ul style="list-style-type: none"> <li>- Letter to Minister &amp; PHO</li> <li>- No response from PHO, but increased mention on roles of EHOs</li> <li>- Form letter-ish response from Minister</li> <li>- VCH EHO highlighted in union document</li> </ul>	Casey
5.09	<p><b>Social Media Update:</b></p> <ul style="list-style-type: none"> <li>- Increased material to share from National</li> <li>- Employer concerns with photos "from the field" → may need to stage something for BC</li> </ul>	Paul
5.10	<p><b>BCIT Branch Relations / Student Liaison</b></p> <ul style="list-style-type: none"> <li>- <b>2nd year rep in VCH office doing COVID work</b></li> <li>- <b>1st year rep now pending 2nd year</b></li> </ul>	Jessica
3.02	<p><b>NEC Update</b></p>	Casey

<b>7.0</b>	<b>New Business</b>	
	<b>Jessica - what are other HAs doing with practicum training?</b>	
	Adjournment at <u>15:45pm</u> <b>Motioned [Jackie]. Seconded [Jessica]</b>	
	<b>Next Meeting: June 23, 2020 (scheduled)</b>	

<b>Calendar of Events 2020</b>	
<b>January</b>	<ul style="list-style-type: none"> <li>● CIPHI CPC - PDHs due January 31<sup>st</sup></li> </ul>
<b>February</b>	
<b>March</b>	<ul style="list-style-type: none"> <li>● World Water Day - March 22, 2020</li> </ul>
<b>April</b>	<ul style="list-style-type: none"> <li>● CIPHI's Birthday - April 19, 2020 (107 years)</li> <li>● BOC's – April 22, 2020</li> </ul>
<b>May</b>	
<b>June</b>	
<b>July</b>	
<b>August</b>	
<b>September</b>	<ul style="list-style-type: none"> <li>● EPHW September 21-27, 2019</li> <li>● World Environmental Health Day: September 26, 2020</li> </ul>
<b>October</b>	<ul style="list-style-type: none"> <li>● BOC's – October 28, 2020</li> <li>● AEC in Ajax, Ontario - October 4-7, 2020</li> </ul>
<b>November</b>	
<b>December</b>	