

BC Branch CIPHI Executive Council Meeting

AGENDA

September 15, 2020, from 08:45 to 10:15 PST
Via Google Meet

ITEM	DETAILS	NAME (S)
	Location: Google Meet	
1.00	Roll Call	
Members	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Gordon Moseley - past-pres <input type="checkbox"/> <input type="checkbox"/> VACANT - councilor <input type="checkbox"/> John Pickles - treasurer <input type="checkbox"/> Elizabeth Thomson - councilor <input type="checkbox"/> VACANT - councilor <input type="checkbox"/> Paul Cseke - councilor <input type="checkbox"/> VACANT - councilor </div> <div style="width: 45%;"> <input type="checkbox"/> Jessica Ip - councilor <input type="checkbox"/> Daniel Fong - councilor <input type="checkbox"/> Jacqueline Chiu - councilor <input type="checkbox"/> Casey Neathway - president <input type="checkbox"/> Michael Wu - councilor <input type="checkbox"/> Aletta Amell - councilor <input type="checkbox"/> Celine Hsin - Executive Secretary <input type="checkbox"/> VACANT PRES ELECT </div> </div> <p><i>Guests: Stacey Sowa, CoPE BC Member Gary Tam, BoC BC Member Tim Roark, BC Branch Historian</i></p> <p>Those highlighted in yellow are absent *indicates maternity/parental leave</p> <p>Call to order: 08:56</p>	All
1.1	<p>Confirm quorum (Bylaw 5.5 - <i>The quorum for the transaction of business at an Executive Committee meeting is five</i>)</p> <p>Quorum Met [X]. Quorum not met [].</p>	All
2.00	Approval of Agenda	All
2.01	<p>Additions to Agenda:</p> <p>Motion: To approve as Agenda for today's BC Branch Executive Council Meeting as circulated via email on September 14, 2020.</p>	All

	Motioned [Elizabeth]. Seconded [John]	
3.00	Approval of Minutes	
3.01	<p>Motion: To approve the drafted minutes from the BC Branch Executive Council Meeting held on July 23 as circulated via email on July 23, 2020.</p> <p>Motioned [Paul]. Seconded [Elizabeth].</p>	All
4.00	Electronic Motions	
	<p>August 12, 2020 MOTION: To accept the nomination of Stephanie Tooke for the role of President Elect of the CIPHI BC-YT Branch, for a term commencing immediately upon her confirmation, and concluding at the Annual General Meeting 2021, at which point she will assume the office of President. <i>Moved by: Casey Neathway</i> <i>Seconded by: Stacey Sowa</i> <i>See new business for discussion</i></p>	
5.00	Standing Business	
5.01	<p>CoPE Update:</p> <ul style="list-style-type: none"> - Meeting on September 2 - Catching up on PDH approvals - CPC codes for courses/workshops - 5% of audits; Sept 2 (ish) communications - Performing technical reviews of audits to ensure they're defensible - Strategic planning for next year 	Stacey
5.02	<p>BC Page Update:</p> <ul style="list-style-type: none"> - preparing for fall issue - Submissions by October 17 - Will send out email reminders 	Elizabeth
5.03	<p>BOC Update:</p> <ul style="list-style-type: none"> - Gary not available for update - BOC this week 	Gary
5.04	Historian Update:	Tim

	<ul style="list-style-type: none"> - Tim looking up past presidents for all Branches, including BC - Have 2-3 more with no photos/infos (just names) - Tim not available to give update 	
5.05	<p>Finance Update:</p> <ul style="list-style-type: none"> - 1 invoice paid - Jan-June accounts audited before AGM - Will need to explore budget for next year - In good financial position 	John
5.06	<p>Liaising with Ministry & Unions - News and Updates</p> <ul style="list-style-type: none"> - Advocacy work & EPHW 	Casey
5.07	<p>Social Media Update:</p> <ul style="list-style-type: none"> • • ACTION: need photos and materials from BC for National posting 	Paul/Casey
5.08	<p>BCIT Branch Relations / Student Liaison</p> <ul style="list-style-type: none"> - Jessica not available to provide an update 	Jessica
5.09	<p>NEC Update</p> <ul style="list-style-type: none"> • planning for all virtual AGM <ul style="list-style-type: none"> ○ NEC has canceled in-person meeting ○ Casey, Kevin, Kari to be in-person in Saskatoon to "host" virtual AGM (Google Meet) ○ Date set for November 16 ○ Registration docs and log-in info to follow • EPHWeek 2020: important advocacy period due to COVID. Will work with BTCG to lead (vs National Committee), with input from all Branches <ul style="list-style-type: none"> ○ reduce reliance on proclamations and look to increased social media / online recognition ○ You will have seen email from Kari on this. Resource package to follow. 	Casey
6.0	New Business	
6.1	<p>AGM</p> <ul style="list-style-type: none"> • timelines for BC-YT roughly the same as National; can piggyback on National planning and issues identification • Need to identify date for AGM 	

	<p>ACTION:</p> <ul style="list-style-type: none"> • Need to form Executive sub-committee to support (ideally somebody from each Health Authority or Region to navigate tech) 	
6.2	<p>Education Committee</p> <p>ACTION</p> <ul style="list-style-type: none"> • Need a new member of Education Committee 	
6.3	<p>Executive Council</p> <p>Discussion - nomination of Stephanie Tooke for President-Elect</p> <p>Update - Casey's term as President</p>	
6.4	<p>Award Nomination</p> <p>Ann Thomas (former National President, BOC Chair, BC Page Editor) has been nominated by Tim Roark & Charlie Young for Life Membership</p> <p>NOP 1-E requires nominations for Life Membership to "be forwarded through the Executive of the Branch in which the nominee is currently a member" (after which nominations are submitted by the Branch member of the National Executive Committee)</p> <p>Motion:</p> <p>To support the nomination by Tim Roark and Charlie Young of Ann Thomas for Life Membership</p> <p>Moved by: John</p> <p>Seconded by: Jackie</p>	
6.5	<p>EPH Week 2020</p> <p>September 21-26, 2020</p> <p>See above for info on National strategy</p> <p><i>Discussion</i></p> <ul style="list-style-type: none"> - BC options / strategy - Ordering of CIPHI-branded masks? 	
	<p>Adjournment at <u>09:53</u></p> <p>Motioned [Elizabeth]. Seconded [Celine]</p>	
	<p>Next Meeting: October 20, 2020 (scheduled)</p>	

Calendar of Events 2020

January	<ul style="list-style-type: none"> • CIPHI CPC - PDHs due January 31st
February	
March	<ul style="list-style-type: none"> • World Water Day - March 22, 2020
April	<ul style="list-style-type: none"> • CIPHI's Birthday - April 19, 2020 (107 years) • BOC's – April 22, 2020
May	
June	
July	
August	
September	<ul style="list-style-type: none"> • EPHW September 21-27, 2019 • World Environmental Health Day: September 26, 2020
October	<ul style="list-style-type: none"> • BOC's – October 28, 2020 • AEC in Ajax, Ontario - October 4-7, 2020
November	
December	