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| **Item** | **Notes** | **Action Items** |
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| **1.0** | **Roll Call & Memoriam** |  |
|  | 12:05 PM  Call to order: Paul Kascak, Meaghen Allen, Jennifer Guth, Amanda Hepp, Karah Harvey, Ashley Yu, Leah Tomasevic, Olu Motajo, Manny Ahmad  Regrets: Scott Budgell, Ryan Boyd, Jacquie Schnider, Daria Romanish  Memoriam: |  |
| **2.0** | **Adoption of Agenda** |  |
|  | Add: No additions  **MOTION:**  ***NAME****: A. Yu, seconded by P. Kascak* |  |
| **3.0** | **Approval of Meeting Minutes** |  |
|  | **Meeting Minutes to be completed and sent for Sunday Oct 23, 2022.** |  |
| **4.0** | **Branch Business/Updates** |  |
| **4.1** | **Committee Updates**   * Finances – **Leah** – Busy with workshop expenses. Siting on committee continues. Expenses keep coming in. Meaghen: Nothing about Tony with the room, any updates? ~10K no updates * CoPE – **Jennifer** – Meeting on Monday getting together a webinar session through cope updates and how to enter PDH type and session. If doesn’t go through, we can schedule a provincial one mid November. Contest to log one 1 PDH for December 1st. 32% have submitted at least 1 PDH. A little low compared to other provinces, but we also have 2nd highest number of members. * BOC -***Tabled*** * Membership – **Karah** – Hockey pool – Katelyn and Koreen are the admins and reach out on the app. Email was sent last week or so. 53 or so members. Workshop – There is a place to sign up a slot, someone on the board, volunteer for 1 slot and stand with the table with the membership committee. Sticky notes for ideas. Can also pass items along to the zone councillors. Halloween candy, small draw for a gift card. As the exec gets the workshop covered, sign up for at least one shift. Grand ball room, everything is happening in there. Sign up before Friday | All: Please sign up for a timeslot at the membership booth |
| **4.2** | **Fall Workshop:**   * Exhibitors’ tables * Award Luncheon – **Ashley** – Ordered, should be ready this Friday. Luncheon is on Tuesday.   **Meaghen -** Court award, recognized for Grace Life Church, manager sent concern regarding appeals and current politics, as well as safety concerns regarding promotion; however, we want to recognize our peers. Will reach out to the award recipient to discuss what would be comfortable for them. |  |
| **4.3** | ***AGM***   * Approval of report and agenda – Agenda – Be the Change – Agenda, Include Zone Councillors who only * *Scrutineers – 2 people who are at the door. Ashley and Amanda for check in.* * *Virtual Platform – Ask Scott if he can monitor. AV people and Sunday, we can get it setup.* * Signing Authority – He needs to meet in person. In town for the conference. President, Treasurer, Secretary. |  |
| **4.4** | ***Board Accountability Project:*** Tabled, to be presented on at AGM. |  |
| 5.0 | **Adjournment @ 12:43 PM** |  |
|  | **MOTION: Motion to adjourn**  ***NAME: M. Allen, Seconded by A. Yu*** |  |
|  | **Next Meeting: November 15, 2022 at 12:00 PM** |  |